



**TOWN OF UPTON AGENDA  
FOR REGULAR COUNCIL MEETING  
March 10, 2026**

1. **CALL TO ORDER**-7:00 p.m., PLEDGE OF ALLEGIANCE
2. **APPROVAL OF CONSENT ITEMS (regular business items that occur at each meeting):**
  - A. Minutes of the February 10, 2025 regular meeting as published.
  - B. Claims for March to date (utility payments, approved grant/loan expenses)
  - C. Claims paid in February (utility payments, payroll, approved grant/loan expenses)  
**(ask if the Council would like anything removed from the Consent Agenda, motion/second for action-no discussion, one motion will suffice for all items)**
  - D. Claim(s) from the Upton CoOp & Weston County Gazette **(Councilman J Watt & Mayor N Trandahl recused)**
3. **PUBLIC REPORTS/COMMENTS**
  - A. Other
4. **UNFINISHED BUSINESS**
  - a. ITT Services dba Irontown Tavern-received, **missing TIPS training**
  - b. Oddette, Inc dba Cowboy Bar-received, **incomplete TIPS training**  
**(motion/second to open discussion, ask for staff input, call for action)**
  - B. Other
5. **NEW BUSINESS**
  - A. @ approximately 7:15 p.m. open received bids for the 1992 CHEVROLET 1GBJK34N8NE196791. Minimum bid is \$8,500.00.  
**(motion/second to open discussion, ask for staff input, call for action)**
  - B. Consideration of Change Order No. 1 from Dan Hart Patrol Service in the amount \$20,688.50 for Clean Rock Pipe Bedding. This change order increases the total contract price to \$807,011.95.  
**(motion/second to open discussion, ask for staff input, call for action)**
  - C. @ approximately 7:30 p.m. open the public hearing regarding the sale of Lots 1,2,3,4 & 5 in Block 48 of the Sawmill Addition for the purpose of economic development: business expansion. The proposal of the sale includes approximately 56,633 square feet or approximately 1.30 acres as per information provided by the Weston County Assessor. The approximate value of the lots is established through a report from an independent appraisal company dated March 10, 2020 for similar lots in the Sawmill Addition is \$0.58 per sq. ft or approximately \$32,847.14 for all five lots.  
**(open hearing, ask for public comment and/or staff input, close hearing. Then motion/second to open discussion, ask for staff input, call for action)**
  - D. Consideration to hold a budget amendment hearing in the following particulars:
    - a. Increase the General Fund budget by \$85,339.00 by budgeting \$85,339.00 from General Fund Cash Reserves. The funds will be used for a portion of the paving on the Colorado Avenue project not anticipated during the project scope.
    - b. Increase the Water Fund budget by \$22,501.00 by budgeting \$22,501.00 from Capital Construction Water Fund Cash Reserves. The funds will be used to complete payment on the Colorado Avenue project.
    - c. Increase the Sewer Fund budget by \$40,519.00 by budgeting \$40,519.00 from the Capital Construction Sewer Fund Cash Reserves. The funds will be used to complete payment on the Colorado Avenue project.This matter will be heard at approximately 7:15 p.m. during the regular meeting on April 14, 2026.  
**(motion/second to open discussion, ask for staff input, call for action)**
  - E. Consideration of request from the Upton Chamber of Commerce to HAVE, not sell, alcohol at the Festival of Tables on Saturday, March 21, 2026 at the Upton Community Center.  
**(motion/second to open discussion, ask for staff input, call for action)**
  - F. Consideration to put the 1992 Kovatch Pumper Engine VIN 1K9AF4281NN08696 up for bid through traditional and online resources with a minimum of bid of \$1,000.00.  
**(motion/second to open discussion, ask for staff input, call for action)**
  - G. Consideration of the WAM Summer Convention voting delegate.  
**(motion/second to open discussion, ask for staff input, call for action)**
  - H. Policy:
    - a. None for this month
  - I. Other
6. **REPORTS**
  - A. Chief of Police
  - B. Fire Chief
  - C. Superintendent
  - D. Clerk-Treasurer
  - E. City Attorney
  - F. Council



J. Mayor

7. **ADJOURNMENT**